



We're hiring!

Facilities Coordinator

Vaughan, ON

Who you are...

The Training Center Coordinator is responsible for general warehouse duties and maintenance of the Vaughan training facility, shipping/receiving, building of demo models, dealer display, samples, inventory materials etc.

What you'll do...

- Receive organize and store warehouse equipment and materials.
- Clean, organize, maintain all related workshop tools
- Pick up or arrange delivery of additional facility materials as needed.
- Build specific installation cut away detail models based on specifications and design drawing provided by territory field personnel.
- Advise on reasonable timelines for completion of projects and arrange delivery with requesting party.
- Training Centre storage area organization.

We're looking for...

- High School Diploma or equivalent degree required.
- 0 to 2 years of experience in warehouse coordination or management.
- Experience with tiling, ability to build and work with tools is considered as an asset.
- Demonstrates a high level of organization, time management, and attention to detail.
- Ability to use their vehicle for materials for delivery and travel an asset.

What we offer...

We offer a wide range of benefits, from bonus programs, to retirement planning & assistance contributions, as well as hybrid work model.

For a comprehensive overview of our benefits, please check out our careers page.

What we pay...

\$50,000 CAD



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